



保良局羅氏基金中學  
Po Leung Kuk Laws Foundation College

新界將軍澳陶樂路 8 號 8 To Lok Road, Tseung Kwan O, N.T.

2022 至 2023 年度入學申請表

Application for Admission 2022-2023

由學校填寫 For School Use Only

Application No.

Date

申請人資料 Applicant's Information

|   |                               |   |                                      |
|---|-------------------------------|---|--------------------------------------|
| 姓名<br>Name  | 中文姓名<br>Name in Chinese       | 性別 Gender<br><input type="checkbox"/> 男 Male<br><input type="checkbox"/> 女 Female | 申請人近照<br>Applicant's<br>Recent Photo |
|   | 英文姓名<br>Name in English       |   |                                      |
| 申請班級<br>Form / class applying for   |                               |   |                                      |
| 出生日期<br>Date of Birth   | / /<br>(DD 日 / MM 月 / YYYY 年) | 年齡<br>Age   |                                      |
| 國籍<br>Nationality   |                               | 出生地點<br>Place of Birth  |                                      |
| 香港出生證明書/身份證號碼/其他 (請註明)<br>HK Birth Certificate/ ID No. / Others (Place specify) |                               |   |                                      |
| 住址<br>Home Address  | 中文 Chinese                    |   |                                      |
|   | 英文 English                    |   |                                      |
| 通訊地址(如與上列不同)<br>Correspondence Address<br>(if different from above)             | 中文 Chinese                    |   |                                      |
|   | 英文 English                    |   |                                      |
| 電話 (住宅)<br>Tel (Home)   |                               |   |                                      |

曾就讀學校 Previous Schools Attended

| 年份 Year | 班級 Class / Form | 學校 Name of School |
|---------|-----------------|-------------------|
|         |                 |                   |
|         |                 |                   |
|         |                 |                   |

申請人的專長和興趣 (包括體育、社會服務、藝術等) 如不敷應用, 請另頁書寫  
Talents and Interests of the Applicant (including sports, community service, art, etc.)

Should the space be insufficient, please attach an extra piece of A4 paper

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## 報名須知 Information on Application

1. 入學申請表格已放置在本校校務處，有意申請入讀本校者，可到本校校務處索取；亦可經由本校網頁下載申請表格。  
Application forms can be obtained from our school or downloaded from our website.
2. 申請人請親身將下列文件交回本校(請以 A4 紙張列印文件)，為避免郵遞失誤，郵寄、電郵或傳真恕不接受。  
The applicant is required to submit the following documents (A4 paper size) in person. Documents sent via mail, email or fax will not be processed.
3. 遞交申請表時，請出示學生身份證明文件(學生手冊/學生證/身份證/護照)**正本**，並附下列文件之副本，附件頁數(不包括申請表)**請勿超過 12 頁**(雙面影印):  
Please bring along an **original copy** of Student Identification (i.e. Student Handbook / Student Card / Hong Kong Identity Card / Passport) and include a copy of the following documents which should be printed on both sides and **no more than a total of 12 pages**, excluding the application form:
  - 已填妥貼有近照之申請表及報名費港幣五十元正(只收現金)  
The completed application form with a recent passport-sized photograph attached together with the application fee of HK50 (cash only).
  - 小學五年級上、下學期成績表及小學六年級上學期成績表副本。  
Copies of the 1<sup>st</sup> term and 2<sup>nd</sup> term Primary 5 school reports and 1<sup>st</sup> term Primary 6 school report.
  - 與課外活動及服務表現及其他特別才藝有關之證明文件的副本。  
Evidence of participations and achievements in extra-curricular activities and service.
  - 有關英語及普通話水平之證明 (如適用)。  
Evidence showing good English and Putonghua skills (if available).
  - 香港身份證副本。 Photocopy of Hong Kong I.D. Card.
  - 三個已貼妥郵票(\$3)之回郵信封(23cm x 10cm)，信封面須註明申請人的姓名及地址。  
Enclose 3 self-addressed and stamped (each HK\$3) envelopes (23cm x 10cm) with applicant's name and address.
4. 收生準則及比重 Admission Criteria and Weighting
  - 學業成績 Academic performance (30%)
  - 活動與獎項 All-rounded development (20%)
  - 操行及態度 Conduct & Attitude (10%)
  - 面試表現 Interview performance (30%)
  - 其他 Others (10%)
5. 學費 Tuition Fee
  - 中一全年學費為港幣\$19,800(分十期繳交)。下學年學費將有所調整，但加幅將不會多於 10%。  
Annual school tuition fee for S1 is \$19,800 (10 installments). The school fee will be raised by not more than 10% next year.
  - 本校設有獎學金制度，以嘉許成績優異之學生。  
To encourage academic excellence, an academic scholarship scheme has been set up.
  - 清貧學生，包括來自領取綜援家庭的學生及領取在職家庭及學生資助事務處學生資助處財政資助的學生，可申請學費減免。  
Needy students, including those from families receiving the CSSA and students receiving financial assistance provided by the Student Finance Office, Working Family and Student Finance Assistance Agency could apply for school fee remission.
  - 有關學費減免及獎學金詳情，請參閱本校網頁。  
For further information of fee admission and academic scholarship, please visit our school website.
6. 面試及入學評估時間及地點將另行通知。  
The time and place for admission interview(s) will be announced later.
7. 面試時請出示有關文件之正本以供核實。  
Original copies of the relevant documents should be submitted for inspection during the interview(s).
8. 獲取錄之申請人將會收到由本校發出的書面通知。  
Our School will notify successful applicants in writing.

## 學校政策聲明 Policy Statements

### 1. 目的 Purpose

本校所收集的個人資料將會用作考慮閣下申請入讀本校之用，而獲取錄之學生的個人資料則會用作本校的學生紀錄。  
The personal data collected by our school is for consideration of your application. Data of successful applicants will be kept as part of the school's student records.

### 2. 資料使用 Data User

只有本校授權人士方可查閱及使用閣下所提供的資料。  
Only authorized personnel can access and use the data provided.

### 3. 資料儲存 Retention of Data

除非獲申請人同意，否則本校會於是次招生程序完結後，將申請人之資料銷毀。  
Unless otherwise consented by applicants, unsuccessful applications will be destroyed upon completion of the admission.

### 4. 資料更改 Data Correction

申請人如欲查閱及更改所提供之個人資料，請以書面形式向本校校務處提出申請。  
Applicants who wish to request access to, and correction of, their personal data may write to our General Office.

### 5. 所有文件及費用一經遞交，恕不歸還。

All documents and application fee submitted will not be returned.

## 申請人聲明 Declaration of the Applicant

本人已閱讀及明白 貴校收集個人資料的政策。

本人確認於此申請表內所填寫的內容及向 貴校所提供的其他資料，均完整無誤。本人明白，任何虛報或隱瞞重要事實之行為，會導致本人之申請不獲考慮。

I confirm that I have read and understood the policy statements of Po Leung Kuk Laws Foundation College on Personal Data Collection.

The information I have supplied on this form and any attachment is complete and correct. I understand that any willful misrepresentation or withholding of material information will lead to disqualification from the admission.

家長/監護人簽署

Signature of Parent/Guardian

家長/監護人姓名

Name of Parent/Guardian

日期

Date

### 遞交表格注意事項 / Remarks on Application form Submission

請將填妥之申請表格連同所需文件及費用，於辦公時間內親臨保良局羅氏基金中學遞交。(郵遞、傳真或電郵申請，概不受理)

The completed application form must be submitted **IN PERSON** to Po Leung Kuk Laws Foundation College.

(Application made by post, fax or email will NOT be entertained)

地址 : 新界將軍澳陶樂路8號 (查詢電話: 27018778)

Address 8 To Lok Road, Tseung Kwan O, New Territories (For enquiries: 27018778)

報名時間 : 星期一至五 上午九時至下午四時

星期六 上午九時至中午十二時

Application : Monday to Friday 9:00am – 4:00pm

Hours Saturday 9:00am – 12:00nn