



Setting up an archery field



English version

1. Safety Measures

- ⊕ Hang warning signposts at staircases on 1/F to restrict entry of others to the archery field. (At the entrances of the staircases (i) in 1/F foyer, (ii) at the back of room 112 & (iii) next to room 113)
- ⊕ Place traffic cones with warning signposts to fence off both sides of the archery field on the G/F.
- ⊕ Make sure nobody is inside the male washroom in the covered playground on the G/F.
Ask janitor to lock & close the above-mentioned male washroom temporarily during practice.
- ⊕ Place stands on G/F and 1/F to guide students from (i) our school and (ii) Dancing school to use staircase No. 1 near the general office for going upstairs or downstairs in the main building.
- ⊕ Place stand on 1/F to notice students from not using the male washroom in the covered playground on the G/F.
- ⊕ Slide the safety nets on both sides & at the back to cover the whole archery field.
- ⊕ Place P.E. mattresses at rear-end corners of the archery field to stop the missed shooting arrows.
- ⊕ Place warning signposts at the entrance of the archery field to notice anyone coming from the general office side about the prohibited area of the archery field.

2. Setting up the target

- ⊕ Place the target stand properly on the ground.
- ⊕ Fix the target on the target stand properly.
- ⊕ Pin the target face with target pins at the four corners of the target face firmly on the target.
The target face should be properly aligned and positioned on the target.

中文版本

甲. 前置安全設置

- 一、先在 1/F 三條通往射箭場 (113 室旁，鏡房後門以及鄰近 102 室旁) 樓梯口拉上黃色膠鍊 (並帶有警告標示) 拉上，以阻止任何人經該三條樓梯進入射箭場範圍。
- 二、在射箭場範圍外 (亦即雨天操場支柱) * 兩米 * 外距離開始架設雪糕筒及攔杆 (已貼上警告標籤)，以警示及讓他人識別該處為射箭場範圍，禁止任何人士進入。
- 三、需預先確保地下雨天操場男廁內無人，並請校工於射箭訓練進行時暫時鎖上。
- 四、在露天遮陣置放指示，指引舞蹈學校師生及其他人士前往並使用靠近校務處的一號樓梯。相同指示亦應置於射箭場入口處再次提醒 / 指引從校務處方向進出之人士使用一號樓梯。
- 五、把射箭場三邊 (左右兩方及後方) 之擋箭網拉上。左右兩方擋箭網應拉至至少過及發射線之位置。
- 六、把體育墊褥置放於射箭場後方兩旁角落位置，以阻擋因射擊角度不正確的箭。
- 七、在射箭場入口當眼處拉上黃色膠鍊 (並附上警示標籤)，以讓任何人士從射箭場入口場清晰了解射箭場位置並提示他們禁止進入。

乙. 架設射箭靶

- 一、穩妥置放靶架於地面上。
- 二、穩妥置放草靶於靶架上。
- 三、使用靶釘穩妥地把射擊面紙緊釘在草靶上 (釘在射擊面紙之四角)。



優質教育基金
Quality Education Fund

(version 1.0)