

## Annual Report on Measures for Safeguarding National Security and National Security Education

To: Chief School Development Officer ( Sai Kung District )

2021-2022 School Year

### Annual Report on Measures related to Safeguarding National Security and National Security Education

School Name: Po Leung Kuk Laws Foundation College

Area	Measure(s)	Implementation Situation	Effectiveness and Reflection
School administration	To establish the Core Team and Working Group of Safeguarding National Security and National Security Education	The Core Team and Working Group of Safeguarding National Security and National Security Education were formed in June 2021. Members of the Core Team included two Vice Principals, Department Head of Chinese Language, Department Head of English Language, Department Head of Mathematics, Head of Pastoral Care Board, Head of General Administration Board and Head of Board of Social Science. The members of the Working Group included Heads of Department of the following subjects: Chinese Language, English Language, Mathematics, Integrated Science, Biology and Biotechnology, Chemistry, Physics, Chinese History, Information and Communication Technology, Technology and Living, Business, Accounting and Financial Studies, Economics, Geography, Citizenship and Social Development, Music,	The Core Team and Working Group formulated a work plan on various areas, and compiled a school-based procedural manual to list out strategies, guidelines and contingency measures to duly prevent political activities from permeating the school.

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	<p>To revise the school-based guidelines on management of school premises to include the handling of acts and activities that may endanger national security</p>	<p>Visual Arts, Physical Education and Life Education.</p> <p>The implementation of National Security Education was discussed in the staff meeting on 21 June 2021.</p> <p>In the first staff meeting on 23 August 2021, some major ordinances, regulations and school administration guides related to school education and school administration were mentioned. They included Education Ordinance, Education Regulations, Codes of Aid, School Administration Guide, Prevention of Bribery Ordinance, Public Health And Municipal Services Ordinance, Fire Safety (Buildings) Ordinance, Employment Ordinance, Employees Compensation Ordinance, Mandatory Provident Fund Schemes Ordinance, Occupational Safety and Health Ordinance, Occupiers Liability Ordinance, Minimum wage Ordinance, Personal Data (Privacy) Ordinance, Copyright Ordinance, Sex Discrimination Ordinance, Disability Discrimination Ordinance, Family Status Discrimination Ordinance, Race Discrimination Ordinance and The National Security Law.</p> <p>In addition, Hong Kong Government</p>	<p>Staff understood the importance of the National Security Law and National Security Education. Together with the rich and accurate information related to National Security provided by the Hong Kong Government, both staff and students supported the implementation of the National Security Education in the school.</p>

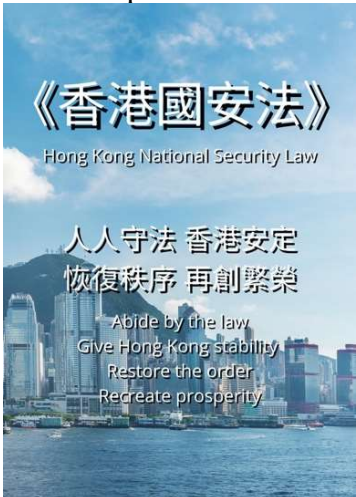
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		<p>provided rich information about national security for the public. For example, webpages of “Safeguarding National Security in Hong Kong” by Information Services Department (<a href="https://www.isd.gov.hk/nationalsecurity/eng/">https://www.isd.gov.hk/nationalsecurity/eng/</a>), “National Security Education” by Education Bureau (<a href="https://www.edb.gov.hk/en/curriculum-development/kla/pshe/national-security-education/index.html">https://www.edb.gov.hk/en/curriculum-development/kla/pshe/national-security-education/index.html</a>) and “Exhibition of the 1<sup>st</sup> Anniversary of the Promulgation of the Hong Kong National Security Law” by Security Bureau (<a href="https://nslexhibition.hk/">https://nslexhibition.hk/</a>) provide sufficient information and news for the public including students and their parents.</p>	

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Staff management	<p>To revise staff handbook to include the necessary role of teachers and non-teaching staff in the support of the implementation of the National Security Law.</p> <p>To revise the recruitment procedures to include the agreement that staff including teaching and non-teaching staff should support the implementation of the National Security Law.</p>	<p>Staff handbook had been updated with National Security Law in Part C Service Guidelines and Regulations on page 10 and 14. The updated staff handbook was sent to all staff on 8 September 2021 and saved in school's server. Crisis Management handbook was updated with the procedures to safeguard National Security on pages 47 and 48.</p> <p>Our school followed the recruitment policies and procedures established by Po Leung Kuk and advised by the Education Bureau. All guidelines including National Security Law if found in the recruitment policies and procedures set by Po Leung Kuk and the Education Bureau were included in our recruitment documents.</p>	<p>The staff handbook was reviewed and enriched with the guidelines related to National Security Law. Staff were reminded to read the staff handbook carefully and follow the related procedures and policies.</p> <p>A separate set of documents related to National Security Law could be provided for candidates during the recruitment procedures as more relevant and updated information such as circulars was released by Education Bureau from time to time. This could ensure that all candidates are notified by the documents of National Security Law.</p>
Staff training	<p>To formulate a plan to complete at least one Education Bureau's course about National Security Law or Basic Law by each teaching staff</p> <p>To enrich non-teaching staff with the knowledge of National Security Law</p>	<p>As of 27 June 2022, 73 out of 73 teaching staff had taken at least one course related to Basic Law, Constitution or National Security Law offered by the Education Bureau. 67 out of 73 teaching staff had attended at least two courses or workshops of the related topics offered by the Education Bureau.</p> <p>An onsite teachers' workshop on National Security Education was held on 2 June 2022.</p> <p>Two school-based workshops about National Security Law were organized for non-</p>	<p>All teaching staff and non-teaching staff (General Office, Teaching Assistants, Laboratory Technicians, IT Technicians and Janitors) had been enriched with the knowledge of National Security Law.</p> <p>In addition, teachers had been trained to implement National Security Education in the school. It was agreed that the onsite teachers' workshop could provide useful directions for teachers to implement</p>

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		teaching staff including janitors, teaching assistants and technicians on 22 June 2022 and 29 June 2022 respectively.	the curriculum framework of National Security Law.

<p>Learning and teaching</p>	<p>To update the curriculum documents and teaching and learning materials of the following subjects with the elements of National Security Education according to the guidelines set by the Education Bureau: Chinese Language, Technology education, BAFS, Information and Communication Technology, Integrated Science, Biology, Chemistry, Physics and Geography.</p> <p>To adopt peer lesson observation exercise as a professional assessment tool to study how the elements of National Security are included in lessons</p>	<p>Three inspections on learning and teaching materials were done on 6 October 2021, 15 November 2021 and 19 May 2022. The learning and teaching materials were saved in the server for inspection from time to time.</p> <p>To promote students' learning on Chinese culture related to National Security, our school held a meaningful activity in the morning assembly on 13 December 2021: 「銘記歷史・珍愛和平」南京大屠殺 84 周年學校悼念活動.</p> <p>In addition to displaying the national flag on each school day, our school held flag-raising ceremony every Monday so as to promote national education, help students develop a sense of belonging to the country, an affection for the Chinese people and enhance their sense of national identity and help students “鞏固價值觀 培育家國情” as mentioned by Mr. Kelvin Yeung Yun-hung, JP, Secretary for Education on 26 August 2021 (<a href="https://www.edb.gov.hk/tc/about-edb/press/insiderperspective/insiderperspective20210826.html">https://www.edb.gov.hk/tc/about-edb/press/insiderperspective/insiderperspective20210826.html</a>).</p> <p>Peer lesson observation was enforced by Heads of Departments and monitored by Staff Development Committee. Teachers were asked to study how the elements of National Security Education are actively and appropriately included in daily lessons.</p>	<p>For quality assurance on the implementation of National Security Education, teaching and learning materials were saved in the school server that was accessible by teachers of the same subjects, senior teachers, Assistant Principals, Vice Principals and Principal. This helps promote the professional exchange of the teaching strategies applied in the lessons of National Security Education.</p> <p>The display of the national flag on each school day and flag-raising ceremony significantly promoted students' sense of belonging to the country and affection for the Chinese people. It is important that these activities should be continued in coming school years.</p> <p>The pedagogies on how to effectively promote students' learning of National Security Education have to be further studied. Educational research on this area could be an important reference. Lesson observation exercise could be adopted as one of the tools to promote professional exchange about the pedagogies concerned among teachers.</p> <p>To promote exchange between our school and other schools in China, support from EDB could be sought. It</p>
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	To organize exchange tours to visit our sister schools in China for promoting students' understanding on the development of our country. Some other modes of exchange can also be studied.	Exchange tours or visits to our sister schools in China for promoting students' understanding on the cultural, economic and scientific development of our country cannot be held due to COVID-19 pandemic. These meaningful tours and visits could be resumed once the pandemic situation is under control.	would be helpful and supportive if our school can join the Sister School Scheme promoted by EDB.
Student guidance, discipline and support	<p>To revise our school-based life education curriculum to further strengthen the values of creating a peaceful and orderly school environment and atmosphere, developing sense of national security and becoming good law-abiding citizens</p> <p>To revise our goal setting exercise for identifying the problems of students in the issues of National Security</p>	<p>Our life education curriculum aimed to nurture students with positive attitude towards their life and relationship. In S.1, the topic of “中國與我、同心耀香江” was included. In S.2, the topic of identity of being a Chinese was elaborated. It was “誰是香港人”. To strengthen harmonious relationship with people both in China and Hong Kong, the topic of “她來自中國、香港的兄弟姊妹” was included.</p> <p>Our goal setting exercise aimed to motivate students to learn and help them build up strong and responsible attitude to face their daily problems and develop skills to solve the problems. Many negative indicators marked by students on some issues can help teachers identify the students who might have problems related to their daily life. The students will then be followed up by Class Teachers, Student Discipline Committee and Counselling Committee.</p>	Our school actively promoted students' knowledge on Chinese culture. Students were encouraged to build up positive understanding on social relationship with others including those coming from low-income groups and people of different cultures and countries. More importantly, our students were encouraged to build up close relationship with people from China and develop care for others. In general, our students had developed the sense of respect and law-abiding attitude.

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Home-school cooperation	To invite Parent-Teacher Association to organize some parts of the learning activities on National Security Education Day	<p>Our students were encouraged to participate in National Day Online Quiz Competition organized by Curriculum Development Institute, Education Bureau.</p> <p>In addition, our school held a morning assembly to promote Constitution Day on 4 December 2021. The establishment of Constitution Day was mentioned and some quality videos about Constitution suggested by the Education Bureau were played in the morning assembly.</p>	Parents of our students are supportive to National Security Law and National Security Education. It is known that parents play an important role in students' development. Therefore, parents' participation on promoting National Security Education can be strengthened in the coming year. For example, parents' seminars about National Security can be organized.
Others	To encourage students to participate in more diverse types of competitions and seminars for promoting National Security	<p>Students were encouraged to join various activities related to National Security. For example, 2022 Slogan-cum-Poster Design Competition on National Security and 2022 National Security Online Quiz Competition were promoted. Below is an extract of our student's product:</p> 	<p>Through competitions, students can be encouraged to integrate what they have learnt into their projects. Students' participation in various competitions, projects and seminars related to National Security can be further promoted.</p> <p>In addition to district competitions organized by Government, some school-based activities can be initiated. This could create more platforms for students to understand the importance of National Security Law.</p>